

Licensed Child Care Home Advisory Committee

Meeting Minutes

Tuesday, April 22, 2014

Bureau Staff Present: Melanie Brizzi and Debbie Sampson

Resource & Referral Staff Present: Melissa Chalman - IACCRR, Jillian Ritter - Child Care Aware - Indiana

Advisory Board Members Present: Sabrina Chase, Tammy Dunn, Noel Hanson, Latrina Johanning, Coleen Land, Stephanie McKinstry, Jennifer Quartucci, Michelle Roberts - Schneider, and Joey Scherschel-Buckles,

Advisory Board Members Absent: Marci Graves, Ginny Harman, Tamela Hunt, Rebecca Kenworthy, Lois Noggle, Eryn Wolf, and Maria Wynne

Federal Business:

- Melanie Brizzi informed the committee that there are changes to CCDF requirements and standards at the Federal level. New Federal regulations will take effect between August and September of this year. Indiana is in a positive position to meet all changes. Any provider that accepts CCDF funds can expect changes such as;
 - (1) improper payment
 - (2) fraud
 - (3) repayment collections
 - (4) new address or moving
 - (5) redetermination every twelve (12) months
 - (6) states annual inspections
 - (7) new providers will have to undergo orientation on 13 topics and new CCDF regulations
 - (8) unannounced visits, etc.

Local Legislative Business:

- Melanie Brizzi informed the committee that HB 1036 has been passed, and that some changes will take effect on July 1, 2014, while others will not be effective until July 1, 2015. HB1004 impacts unlicensed providers that are taking CCDF. Some of the changes are;
 - (1) health
 - (2) staff to Child ratio
 - (3) safety
 - (4) nutrition
 - (5) daily activities
 - (6) safety of motor vehicles used to transport children
 - (7) the Provider shall have and maintain twelve (12) hours of continuing education approved by the division and related to the age appropriate educational development, care, and safety of children also allows the State Department of Health to release information from the immunization database to Providers.
- HB 1036 will allow licensed home and registered ministry providers to utilize the State Children and Hoosier Immunization Registry Program (CHIRP) database. This database allows the provider to access immunization information about a child contracted in their care. It is advised that providers registering for CHIRP take the training that is offered by the State Department of Health first. Please be advised that CHIRP is subject to HIPPA rules.
- HB 1004 PreK Scholarship program takes Indiana out of one (1) of nine (9) States that do not fund Pre - K programs. Five (5) pilot counties in Indiana will be chosen to receive grant funds. Those counties have not been selected yet.

- This program and approximately one thousand (1,000) Pre -K children will be under the administration of FSSA and the Bureau of Child Care.
- Eligible early learning programs include public and private schools as well as child care facilities that are level 3 or 4 on Paths to QUALITY.
- Pilot counties will be selected using a data driven process.
- There is a required match of between 10-50% so parts of the funds received are from community organizations, foundations and/or private donors.
- Children receiving the scholarships must be four years old, residents of Indiana, and families must earn less than 127% of the federal poverty level
- Once the pilot counties are established and application process for both eligible providers and eligible children will be established and made available.

BCC recently award 30 Early Education Matching Grants

- This early education grant pilot program is designed to provide supplemental funding for eligible children. Grantees must be-
 - (1) Paths to QUALITY level three (3) or four (4) Provider
 - (2) Lead teacher must have a Bachelor's degree
 - (4) Be recognized by the State of Indiana as a business entity
 - (5) Participate in a yearly evaluation
 - (6) plan family engagement activities
 - (7) ISTAR-KR assessment has to be used. There is an emphasis on the outcome of Pre-K

In order for a child to be eligible, the child must:

- (1) be at least four (4) years of age
- (2) be a resident of Indiana
- (3) be a member of a household with an annual income that below the poverty level
- (4) receive at least one hundred eighty (180) days of eligible services per year from an eligible provider or the equivalent number of instructional hours

Bureau Business:

- All Providers should have received a letter in the mail from the Bureau regarding increases in CCDF reimbursement funds. Reimbursement rates have been raised according to the level of Paths to QUALITY, Parent income, age of child, etc. New rates are posted online on the Bureau website. Rate increase will take effect May 11, 2014. For more information on CCDF rate increases, providers should attend the webinars or teleconferences. The schedule of webinars and teleconferences are listed on the bureau website.
- Last year the Early Learning Advisory Committee (ELAC) was formed. Members of the committee were appointed by the Governor. The purpose of the committee is to;
 1. Conducting periodic statewide needs assessments concerning the quality and availability of early education programs for children from birth to the age of school entry.
 2. Identify opportunities for and barriers to collaboration and coordination among federally and state funded child development, child care, and early childhood education programs and services.
 3. Assess the capacity and effectiveness of two (2) and four (4) year public and private higher education institutions in Indiana for the support and development of early educators including professional development and career advancement plans and practice or internships with or prekindergarten programs
 4. Recommend to the Division procedures, policies, and eligibility criteria for the Early Education Matching Grant program.
- The Early Learning Advisory Committee (ELAC) meetings are open to the public. If you would like to attend the meetings, or view the meetings using LiveStream go to the Bureau website or please contact Melanie Brizzi at Melanie.Brizzi@fssa.in.gov. Live streaming of these meetings will start in May 2014.

Other Business:

- Michelle Roberts - Schneider was welcomed by the committee members. Michelle represents SIEOC CCRR territory. Michelle has been a home daycare provider for eleven (11) years. She is a level 4, nationally accredited provider. Michelle has just been awarded an entrepreneur award out of Franklin County by the Chamber of Commerce, and she was awarded the Educator of the Year Award from IAEYC.
- Noel Hanson asked, how is minimum wage standards affected by the new CCDF reimbursement rate increase? Melanie Brizzi stated it would impact Indiana Fair Labor Laws but not on a Federal level.
- Melanie Brizzi informed the committee that child care business specialist, Tom Copeland will host two (2) webinars about the CCDF rate increases. The webinars are hosted through the IACCRR website. Registering for one of these webinars is highly recommended for providers that accepted CCDF funds.
- Stephanie McKinstry asked if there was any way a home provider would be able to work with instructors in non-formal classes to give real life experiences about child care to new providers? Melanie Brizzi stated that the instructors need to have more experience in child care, not just instructional experience. The class itself should be taught with both book and real life experiences. There may be something done through local RR agencies to help new providers get information from both experienced home providers and instructors. Melissa Chalman from IACCRR stated that suggestions can be made for guest speakers to make a richer learning experience in the classroom. If it's possible a provider can offer to be a guest speaker in a non-formal class. Licensed providers are encouraged to submit a presentation proposal to IACCRR for the Family Child Care conference on Saturday, July 26th to be a speaker. Michelle Roberts - Schneider suggests contacting a representative from Ivy Tech Community College to utilize student interns also, it would be a good idea to contact community organizations. Noel Hanson suggests signing up to receive your local Resource and Referral newsletter and/or becoming a member of your local Chamber of Commerce.
- Stephanie McKinstry commented that home providers are not included in most community based activity grapevines. Melanie Brizzi stated that a network can be set up to help new providers get the information they need. It would also be beneficial to join a local community organization such as a local Chamber of Commerce to get more information about community activities.
- Melissa Chalman commented that in the social networking among in-home daycare providers is essential. If any Provider has, or knows of a social network aimed at helping, informing and positively influencing each other, please contact other in-home Providers in your area with this information. Connect with other Providers at trainings and workshops. IACCRR has a needs assessment form for Providers to fill out. Use this form to let IACCRR know of your need to join a social network for daycare Providers.
- Jillian Ritter, a Military Child Care Liaison with Child Care Aware - Indiana informed the committee that there is a need for non-traditional child care among families of the military especially the National Guard. There is a need for providers with flexible schedules that offer weekend care and extended hours. Please contact your local Child Care Resource and Referral agency family services unit to give them your information or contact her directly at;

Ms. Jillian Ritter

Military Child Care Liaison - Indiana
DoD-funded Military Child Care Liaison Initiative
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Old Business: Stephanie McKinstry made a motion to approve the minutes from the January 2014 meeting, and seconded it. **Motion Carried.**

Adjournment:

A motion was made by Stephanie McKinstry to end the meeting. The meeting started at 1:00 p.m. The meeting was adjourned at 2:09 p.m.